



bilif

Talking Point

Activity – 5 minutes

Please share with your  
teammate about a  
customer experience  
that is interesting  
to you.

# ADVANCED TRAINING PROFESSIONAL PROGRAMME (ATP)

21 - 24 AUGUST 2023

# OVERVIEW

Welcome to a remarkable opportunity to advance your career as a Training Professional!

Created by Dr. Palan, renowned author of "The Magic of Making Training FUN!!®". This exceptional program is designed to shape you into an outstanding trainer capable of delivering high-impact training sessions.

Hosted by SMR HR Group, one of the world's largest HRD training firms, this ATP workshop is perfect for all professionals interested in mastering the art of captivating and effective training delivery. Throughout the program, you'll gain invaluable insights into strategies and techniques that will infuse your training sessions with unparalleled enthusiasm and energy.

Get ready to transform your training approach into a dynamic and learner-centered experience, utilizing experiential methods that ensure the seamless transfer of knowledge. By becoming SMR accredited, you'll join an exclusive group of exceptional trainers, both locally and internationally recognized for their highly impactful training methodologies.

Seize this incredible opportunity to make your training sizzle! Join the programme today and unlock your potential as a world-class trainer.



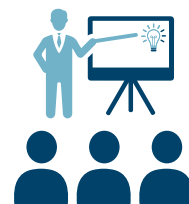
# OBJECTIVES

- Enhance your training and facilitation skills using adult learning principles to deliver content with a powerful impact.
- Discover the magic of FUN tools that not only engage learners but also accelerate the learning process.
- Learn the art of the 5 I's, a comprehensive approach to training: Introduce content effectively, Involve participants actively, Interact with learners dynamically, Instruct activities with precision, and Intensify retention for long-lasting knowledge.
- Immerse yourself in experiential learning strategies that will optimize the learning experience and ensure maximum knowledge retention.

# WHO IS THIS PROGRAMME FOR?

- Professionals who need to deliver highly effective training
- Professionals who are seeking an international accreditation

# METHODOLOGY



Face-to-face training.

This Advanced Training Professional workshop will be conducted in a fun and interactive way. Participants will have numerous opportunities for skills practice. Continuous feedback will be provided by the facilitator and peers. Palan's Fun x Content = Results® model will be followed throughout the workshop.

# PROGRAMME DETAILS

Date	Time
21 - 24 August 2023	8:30 am – 12:00 pm 1:30 pm – 5:00 pm

\*\*\*Subject to change  
Please refer to [www.bilif.com.bn](http://www.bilif.com.bn) for the latest updates\*\*\*

## PROGRAMME OUTLINE

Content	
Module 1: The 5 I's	Module 2: Making Training FUN
Module 3: Making enthusiastic training presentations	Module 4: Making training learner-centred
Module 5: Making learning experiential	Module 6: Ensuring transfer of learning

## ASSESSMENT

- Pre-workshop assignment;
- Skills assessment recorded on video;
- One-hour written test in class;
- Continuous feedback throughout the workshop;
- Follow up coaching session where necessary.

# PROGRAMME LEADER

## KAREN ONG

Passionate about people development, Karen is an exceptional learning facilitator. She delights her participants through her highly personable and interactive style of delivery. She leverages on her 20 years of experience in facilitating workshops and an innate ability to relate to people from different cultures and levels to deliver an authentic learning experience – high content and high engagement.

Karen's specialist area is the Training of Trainers programme suite such as the Advanced Training Professional and High Impact Train-the-Trainer workshops which she leads in Malaysia, Indonesia, India, Japan, Brunei and the Middle East.

She has facilitated many Train-The-Trainer and management development workshops across the aviation, broadcasting, hospitality, health care, oil & gas, education, manufacturing, retail, and security sectors. Her passion for people development has taken her to facilitate workshops in 13 countries to date.

Karen has also spoken at a number of international HR conferences in India, Indonesia, Brunei, USA and Malaysia. Her sessions are peppered with real-life experiences and anecdotes which create rapport with the audience.

# ADVANCED TRAINING PROFESSIONAL PROGRAMME

21 - 24 August 2023



To apply for the programme, please email your completed form to [askseed@bilif.com.bn](mailto:askseed@bilif.com.bn)

CATEGORIES	STAKEHOLDERS	NON-STAKEHOLDERS
LIMITED OFFER * Register by 8 August	<input type="checkbox"/> \$ 1,500.00	<input type="checkbox"/> \$ 1,600.00
NORMAL RATE	<input type="checkbox"/> \$ 2,300.00	<input type="checkbox"/> \$ 2,800.00

By completing and signing this form, you hereby agree to the terms and conditions below:

Full Name:  IC Number:   
Position:  Department:   
E-mail:  Phone:

Full Name:  IC Number:   
Position:  Department:   
E-mail:  Phone:

Full Name:  IC Number:   
Position:  Department:   
E-mail:  Phone:

## APPROVING OFFICER

Name:  Email:   
Position:  Department:

Please email the invoice to:

\_\_\_\_\_  
Signature and Company's Stamp

## Terms and conditions:

### Cancellation Policy:

- All cancellation must be submitted to BILIF in writing either by letter or email.
- Any cancellation received 30 days or more prior to the training date will incur a cancellation fee of 10% of the programme fee.
- Cancellation received 8 - 14 days to the training date will incur a cancellation fee of 50% of the programme fee.
- Cancellation of registrations received 7 days or less from the date of training or if the delegate fails to attend the training, he/she will be considered as 'no show' and is subjected to 100% of the programme fee.
- BILIF welcomes and accepts replacement of participants up until a day before the training commences.

### Other terms:

- Participants must complete all scheduled sessions and activities for them to receive the certificate of attendance/ completion.
- Payment must be made upon receipt of invoice issued by BILIF.
- BILIF reserves the right to amend, change or cancel the programme at any given time. We will immediately notify participants and organisations if any such changes are to be made.

# ABOUT BRUNEI INSTITUTE OF LEADERSHIP AND ISLAMIC FINANCE

Brunei Institute of Leadership & Islamic Finance (BILIF) was established in 2010 as the Centre of Excellence for the finance industry in Brunei Darussalam, providing high-quality learning solutions, including signature and collaborative events for human capacity development in the areas of Islamic finance and leadership. Under the purview of Brunei Darussalam Central Bank (BDCB), BILIF plays a fundamental role in Pillar 5 of Brunei Darussalam Financial Sector Blueprint 2016-2025 in raising financial industry standards especially in the areas of Islamic finance. All of our programmes are accredited by Brunei Darussalam National Accreditation Council as Value Added Qualifications. Appointed by BDCB, BILIF is the official licensing examination centre for Financial Planning Practitioners' Programme (FPPP) and Qualifying Examination for Insurance/Takaful Agents (QEFITA). BILIF is also the official examination centre for all examinations under Chartered Institute for Securities & Investment (CISI), UK; Chartered Bankers Institute(CBI), UK; International Compliance Association (ICA) and The Accounting and Auditing Organization for Islamic Financial Institutions (AAOIFI), Bahrain.

Over the past 10 years, BILIF has forged strategic partnerships with local and international organisations enabling us to bring professional programmes, expertise and opportunities to shape future leaders, experts and innovators in the areas of Islamic finance and leadership. More recently, BILIF has also established partnerships with Bahrain Institute of Banking and Finance (BIBF) and The London Institute of Banking & Finance (LIBF), both with the objective of bringing more quality learning opportunities for our participants in the areas of banking and finance. BILIF has been honoured with multiple international awards and accolades: The "Best Emerging Islamic Finance Training Institution – Brunei 2021" from the International Finance Awards 2022, "Best Islamic Finance Education & Training Brunei 2021" from the Global Banking & Finance Awards®, "Global Good Governance (3G) Human Resource Development Award 2022" received at the 7th Annual 3G Awards Ceremony and GIFA Excellence Award (Islamic Finance Training & Education) in 2022; The GIFA Excellence Award (Islamic Finance Training and Education) 2021 at the 11th Global Islamic Finance Awards (GIFA), the Award for "Contribution to Organisation" at the Asia HRD Awards in 2021; and the GIFA Excellence Award (Islamic Finance Training and Education) in 2019.

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Events

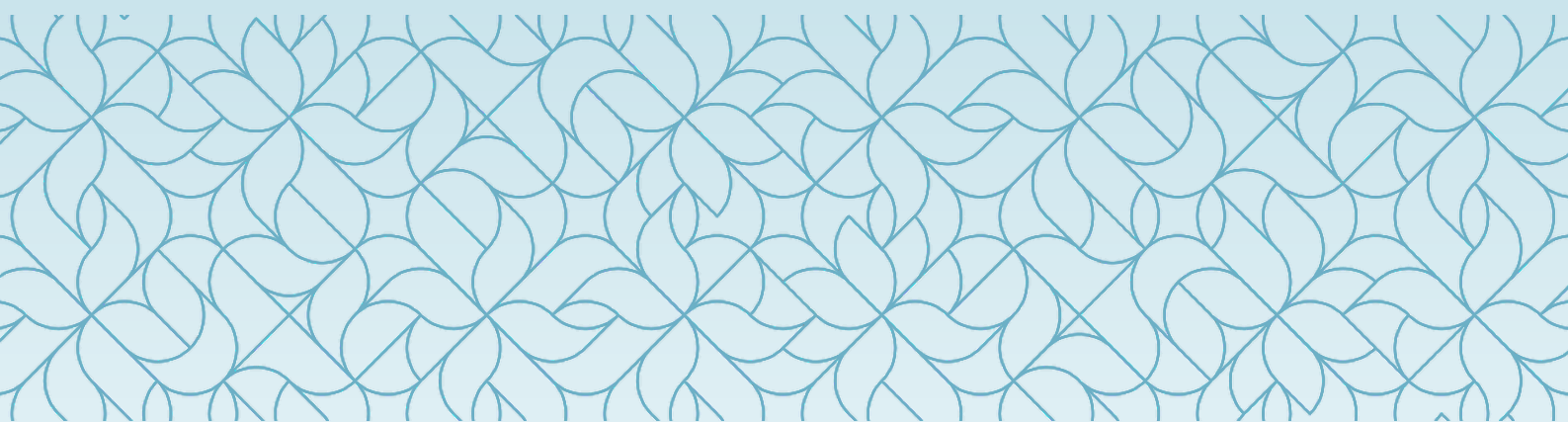
**687**

Programmes  
and Examinations

**15,300+**

Participants

# INTERNATIONAL AWARD WINNING INSTITUTE







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for any enquiries

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*Alternatively, you can also whatsApp us at  
+673 827 1140 to learn more about our offerings*