



# YOUNG EXECUTIVE LEADERSHIP PROGRAMME (YELP)

SEPTEMBER - OCTOBER 2023



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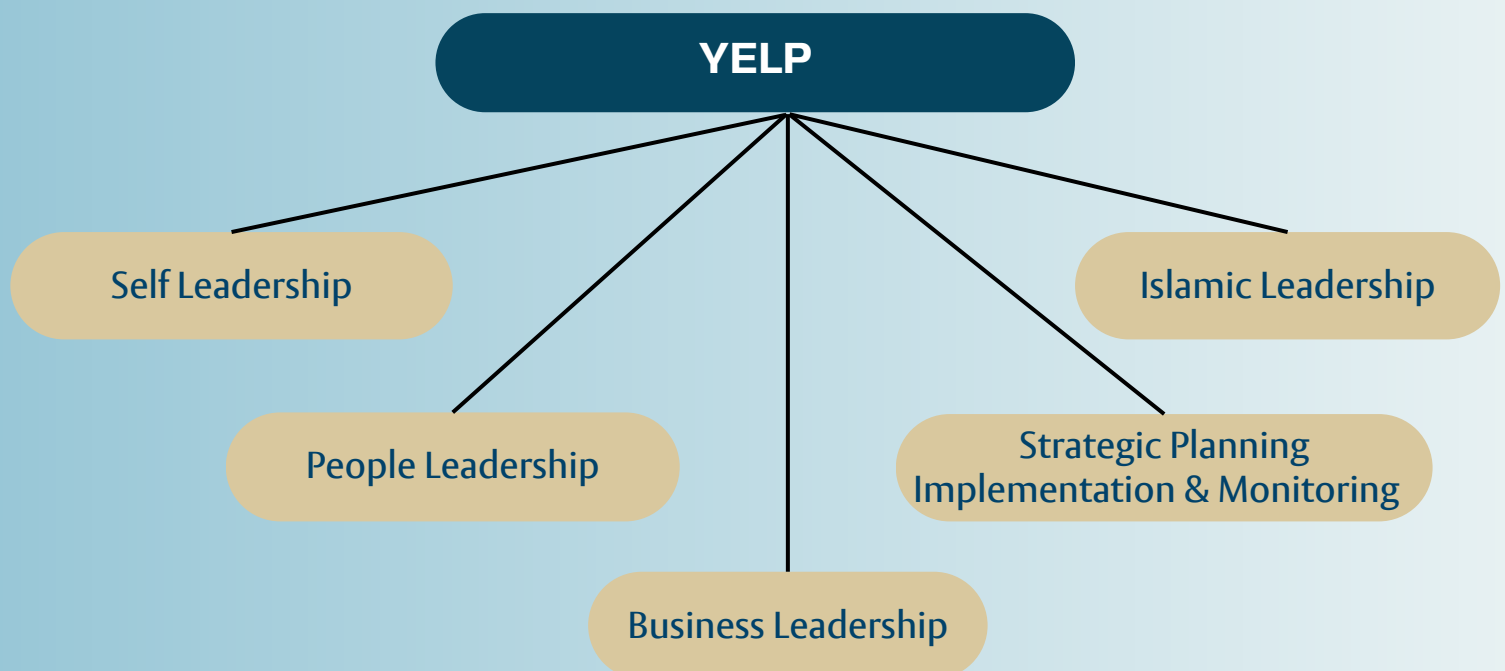


# Programme Overview

Today, emerging leaders are expected to take over challenging responsibilities which require fundamentals skills as well as an understanding of their capabilities and true selves to succeed.

The Young Executive Leadership Programme (YELP) is a leadership programme led by local and international experts addressing specific areas of leadership to help young leaders attain a comprehensive perspective and enhance their management and leadership capabilities.

YELP emphasises the blocks of Self-Leadership, People Leadership, Business Leadership, Islamic Leadership, and Strategic Planning.





## Programme Delivery

DATE	MODULES	TIME	METHODOLOGY
18 - 19 September 2023	Self Leadership & People Leadership <ul style="list-style-type: none"> <li>Empowering Teams: Self Leadership with EQ and Enhanced Team Decision Making</li> </ul>	8:30 am - 12:00 pm 1:30 pm - 5:00 pm	Face-to-Face
20 - 21 September 2023	Strategic Planning Implementation & Monitoring		
4 October 2023	Business Leadership <ul style="list-style-type: none"> <li>Influencing Skills for Emerging Leaders</li> </ul>		
5 October 2023	Islamic Leadership <ul style="list-style-type: none"> <li>Leadership from the heart</li> </ul>		

\*\*\*Time/date is subject to change.

Please refer to [www.bilif.com.bn](http://www.bilif.com.bn) for the latest updates\*\*\*

## Who Should Attend

Young managers with at least 5 years experience in the managerial position

# SELF & PEOPLE LEADERSHIP



18 - 19 September

Participants will embark on a leadership journey, beginning with self-awareness and leadership of the self, and culminating in the art of collaborative decision-making within teams. By the end of these two days, you will emerge as a leader capable of navigating the intricate dance of self-leadership and collaborative decision-making, empowering both yourself and your teams for success in today's dynamic organisational landscape.

The first day will illuminate the path of self-leadership, delving into the intricate realm of emotional intelligence (EQ). Participants will explore essential EQ principles, cultivating emotional awareness, empathy, and adept relationship-building skills.

On the second day, the spotlight will shift to team decision-making, unraveling the complexities of making well-informed choices in collaborative environments. You'll uncover cognitive biases that influence decisions, strategies to recognize and mitigate them, and techniques to foster open communication and prevent group thinking.

Throughout this experience, participants will weave together the fabric of self-leadership and team decision-making, creating a seamless tapestry of skills that enable you to lead yourself and your teams with insight, EQ finesse, and a profound understanding of the decision-making process.



Programme Leader  
**Sanjay Mehta**

Sanjay Mehta is a facilitator, consultant, and an executive coach with almost 20 years of prior career experience mostly in the IT industry, leading businesses and teams locally, regionally in Asia and in US. His years in IT saw him work for Microsoft where he remained from 2000 to 2009 and was involved in senior technical, business and leadership roles.

Areas of experience include Business Management and Operations, Readiness Management (including Training Development and Delivery), Program and Project Management, Change Management, Customer Support, Account Management, Consulting and Technical Sales.

His wide profile of facilitation and coaching experience over the last 12 years focused on Leadership, Innovation and Design Thinking, Strategy Development, Leading Organisational Change, Project Management and Process Engineering. He is fascinated with the world of Neuroscience and Positive Psychology and its applications to optimising brain performance and enhancing learning to increase human performance and be more resilient to change.

Sanjay holds a Bachelor's Degree with a Double Major in Computer Science and Economics and a Minor in Mathematics from the Indiana University, Bloomington USA.

# STRATEGIC PLANNING IMPLEMENTATION & MONITORING



20 - 21 September 2023

During this session, the focus will be on developing a plan for implementing and assessing an organisation's strategic initiatives, aimed at overseeing the progress and achievement of these plans. Specifically, participants will gain insights into recognizing their responsibilities in overseeing essential performance benchmarks, as well as in reviewing and revising action strategies.



Programme Leader

Dr Sophiana Chua Abdullah

Dr Sophiana Chua Abdullah is currently the Founder & Training Consultant of AVisionADay, a Strategic Planning Consultant at EPIPeople Consultants and an Adjunct Senior Assistant Professor at UBD where she trains executives in Foresight & Strategic Planning. She obtained her academic qualifications from the United Kingdom and has served in the government for over three decades before retiring in 2018.

Sophiana is fully certified in Strategic Management (Haines Centre for Strategic Management, Singapore) and is trained in Change Management (Macquarie Graduate School of Management, Australia) and Strategic Foresight & Horizon Scanning (Action Foresight, Australia). In recent years, Sophiana primarily focuses on assisting the government and private sector organisations in applying Strategic Thinking and Systems Thinking in the development and alignment of their strategic plans.



# BUSINESS LEADERSHIP



4 October 2023

Influencing skills are essential in the professional world to gain mutual benefits by managing various situations, interests, and variables. The ability to influence effectively allows one to attain mutual benefits by setting expectations and objectives deliberately. This session will help the new managers to understand the fundamentals to communicate with influence in both professional and personal settings.



Programme Leader  
**Stuart Lee**

Stuart Lee is the Principal Trainer of Articulation Sdn Bhd and is an HRDF-certified trainer with over 18 years of experience in the field of communications. He graduated with Master of Arts in Language and Communication and has conducted over hundreds of communication training with thousands of participants from government ministries, multinational companies, local corporations, companies and SMEs in Brunei Darussalam and Malaysia.

In brief and specific relevance, Stuart Lee is the communication trainer for various young executive and management programs in Brunei Darussalam. From 2015 to present, he trained the Institut Perkhidmatan Awam's Young Executive Program, Prime Minister's Office Executive Development Program (Middle Management Officers and Senior Government Officers), MinDef Scholars Program, Darussalam Assets' Apprentice Program, Ministry of Energy's SEEDS Cohort, Brunei Investment Agency's Apprentice Program, Telekom Brunei Berhad's Management Trainee Program and RB Airline's Young Entrepreneur Program among others.

He is also a certified trainer of Getting Things Done (GTD) and a certified practitioner of Neuro-Linguistic Programming (NLP).

# ISLAMIC LEADERSHIP



5 October 2023

Leadership in an Islamic system of governance is an essential process for effective governance and should be mastered by all levels of professionals in all areas. Participants will be equipped with up-to-date knowledge of leadership from an Islamic perspective, with practice cases from international and/or local contexts. After the workshop, participants will have a clear plan to develop leadership capability for themselves and their unit/department/organisation.



Programme Leader  
Dr Iznan Tarip

Dr Iznan Tarip is a lecturer in Islamic Governance at the Universiti Brunei Darussalam. He obtained his doctorate from Lancaster University Management School, UK, a quadruple-accredited world-ranked institution. Drawing upon extensive knowledge of Islamic governance, policy analysis, strategic management, Islamic leadership, organisational moral learning, management consultancy, positive psychology, and the spiritual heart, Dr Iznan aims to help others unlock their true potential in their personal and professional life.

# YOUNG EXECUTIVE LEADERSHIP PROGRAMME

■ 18 September - 5 October 2023



To apply for the programme, please email your completed form to [askseed@bilif.com.bn](mailto:askseed@bilif.com.bn) by 8 September 2023

CATEGORIES	STAKEHOLDERS	NON-STAKEHOLDERS
FEE	<input type="checkbox"/> \$ 4,400 (SBS: 30%)	<input type="checkbox"/> \$ 4,800

By completing and signing this form, you hereby agree to the terms and conditions below:

Full Name:	<input type="text"/>	IC Number:	<input type="text"/>
Position:	<input type="text"/>	Department:	<input type="text"/>
E-mail:	<input type="text"/>	Phone:	<input type="text"/>

Full Name:	<input type="text"/>	IC Number:	<input type="text"/>
Position:	<input type="text"/>	Department:	<input type="text"/>
E-mail:	<input type="text"/>	Phone:	<input type="text"/>

Full Name:	<input type="text"/>	IC Number:	<input type="text"/>
Position:	<input type="text"/>	Department:	<input type="text"/>
E-mail:	<input type="text"/>	Phone:	<input type="text"/>

## APPROVING OFFICER

Name:	<input type="text"/>	Email:	<input type="text"/>
Position:	<input type="text"/>	Department:	<input type="text"/>

Please email the invoice to:

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Signature and Company's Stamp

## TERMS AND CONDITIONS:

### Cancellation Policy:

- All cancellation must be submitted to BILIF in writing either by letter or email.
- Any cancellation received 30 days or more prior to the training date will incur a cancellation fee of 10% of the programme fee.
- Cancellation received 8 - 14 days to the training date will incur a cancellation fee of 50% of the programme fee.
- Cancellation of registrations received 7 days or less from the date of training or if the delegate fails to attend the training, he/she will be considered as 'no show' and is subjected to 100% of the programme fee.
- BILIF welcomes and accepts replacement of participants up until a day before the training commences.

### Other terms:

- Participants must complete all scheduled sessions and activities for them to receive the certificate of attendance/ completion.
- Payment must be made upon receipt of invoice issued by BILIF.
- BILIF reserves the right to amend, change or cancel the programme at any given time. We will immediately notify participants and organisations if any such changes are to be made.







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