

**INSURANCE
POLICY**

**QUALIFYING EXAMINATION FOR
INSURANCE & TAKAFUL AGENTS
(QEFITA)**

21 - 22 AUGUST 2024

DEADLINE TO REGISTER

28 July 2024



OVERVIEW

Qualifying Examination For Insurance & Takaful Agents (QEFITA) is a licensing programme organised by BILIF with the support and guidance of Brunei Darussalam Central Bank (BDCB) and the Brunei Insurance Takaful Association (BITA).

This programme covers the theoretical study of insurance and takaful as well as the legal and regulatory requirements of Brunei Darussalam and ends with a two-hour examination.

In order to successfully complete the programme, participants are required to sit and pass the examination.

OBJECTIVES

- Learn the fundamentals of insurance and takaful.
- Understand risk management strategies.
- Explain insurance contracts, documents, processes and practices and applicable laws.
- Understand the different types of general insurance and their characteristics.
- Describe the role and duties of an agent.

WHO IS THIS PROGRAMME FOR?

QEFITA is a compulsory entry requirement for all those who intend to be registered as General Insurance/Takaful agents with BITA and those who intend to pursue a career in the Insurance/Takaful Industry.

METHODOLOGY

- Face-to-face learning mode
- Case studies, individual and group exercises



PROGRAMME DETAILS

DATE	TIME
21 - 22 August 2024	8:30 am - 12:00 pm 1:30 pm - 5:00 pm

***Subject to change

Please refer to www.bilif.com.bn for the latest updates***

EXAMINATION

Examination date: 26 August 2024

- Two (2) hours examination consisting of 100 multiple choices questions.
- The passing mark for the exam is 65%.

PROGRAMME OUTLINE

Chapter 1	Introduction to Insurance
Chapter 2	An Introduction to Takaful
Chapter 3	Risk and Principles of Insurance
Chapter 4	Characteristics of General Insurance Products
Chapter 5	Classes of General Insurance Business and General Takaful Business
Chapter 6	Insurance Marketing and After-Sales Services
Chapter 7	Consumer Protection and Statutory Regulation
Chapter 8	Law of Agency
Chapter 9	Insurance Contract
Chapter 10	Insurance Documents
Chapter 11	Practice General Insurance Risk Assessment, Underwriting and Rating
Chapter 12	Practice of General Insurance Claim
Chapter 13	Practice of General Insurance Policy Forms

PROGRAMME LEADER

ROSLAN HJ MOHD TAHIR

Roslan has been in the insurance industry for almost 30 years. He started out his career with Takaful IBB Berhad in 1993 and subsequently moved to work for Insurans Islam TAIB General Takaful Sdn Bhd. Coming from a Civil Engineering background, he has accumulated valuable experiences in many industries such as Property, Casualty, Marine and Engineering. He also has experience in the financial line such as the Professional Indemnity Takaful Scheme as well as the Directors and Officers Takaful Scheme. He specialised in Underwriting and Retakaful for the last 15 years until 2018 for Takaful Brunei Am Sdn Bhd.

He joined Insurans Islam TAIB General Takaful Sdn Bhd in 2019, heading the Sales Division. His portfolio includes retail, corporate, tele-takaful, support services and Banca Wakil Management and has been developing the Sales Division book for Insurans Islam TAIB General Takaful Sdn Bhd for the last 3 years. He regularly conducts training programmes for insurance agents and Banca Takaful on general takaful products. With his extensive knowledge, he stands as one of the experts in general insurance particularly in the areas of underwriting, retakaful and claims.

QUALIFYING EXAMINATION FOR INSURANCE AND TAKAFUL AGENTS (QEFITA)

■ 21 - 22 August 2024



To apply for the programme, please email your completed form to askSEED@bilif.com.bn by 28 July 2024.

CATEGORIES	STAKEHOLDERS	NON-STAKEHOLDERS
THEORY + EXAM FEE	<input type="checkbox"/> \$ 230.00	<input type="checkbox"/> \$ 270.00
EXAM FEE ONLY	<input type="checkbox"/> \$ 150.00	<input type="checkbox"/> \$ 150.00

By completing and signing this form, you hereby agree to the terms and conditions below:

Full Name: IC Number:
Position: Department:
E-mail: Phone:

Full Name: IC Number:
Position: Department:
E-mail: Phone:

Full Name: IC Number:
Position: Department:
E-mail: Phone:

APPROVING OFFICER

Name: Email:
Position: Department:

Please email the invoice to:

Signature and Company's Stamp

Terms and conditions:

Cancellation Policy:

- All cancellation must be submitted to BILIF in writing either by letter or email.
- Any cancellation received 30 days or more prior to the training date will incur a cancellation fee of 10% of the programme fee.
- Cancellation received 8 - 14 days to the training date will incur a cancellation fee of 50% of the programme fee.
- Cancellation of registrations received 7 days or less from the date of training or if the delegate fails to attend the training, he/she will be considered as 'no show' and is subjected to 100% of the programme fee.
- BILIF welcomes and accepts replacement of participants up until a day before the training commences.

Other terms:

- Participants must complete all scheduled sessions and activities for them to receive the certificate of attendance/ completion.
- Payment must be made upon receipt of invoice issued by BILIF.
- BILIF reserves the right to amend, change or cancel the programme at any given time. We will immediately notify participants and organisations if any such changes are to be made.

ABOUT BRUNEI INSTITUTE OF LEADERSHIP AND ISLAMIC FINANCE

Brunei Institute of Leadership & Islamic Finance (BILIF) was established in 2010 as the Centre of Excellence for the finance industry in Brunei Darussalam, providing high-quality learning solutions, including signature and collaborative events for human capacity development in the areas of Islamic finance and leadership.

Under the purview of Brunei Darussalam Central Bank (BDCB), BILIF plays a fundamental role in Pillar 5 of Brunei Darussalam Financial Sector Blueprint 2016-2025 in raising financial industry standards, especially in the areas of Islamic finance.

All of our programmes are accredited by Brunei Darussalam National Accreditation Council as Value Added Qualifications. Since its inception, BILIF has conducted 809 programmes and 83 events for more than 16,900 participants, including a suite of Virtual Instructor-Led Training (VILT) programmes and online events (as of December 2023).

BILIF has forged strategic partnerships with local and international organisations over the past 10 years which have allowed us to bring professional programmes, expertise and opportunities to shape future leaders, experts and innovators, particularly in the areas of Islamic finance and leadership. Amongst these strategic partners include The London Institute of Banking & Finance (LIBF), United Kingdom; the Accounting and Auditing Organization for Islamic Financial Institutions (AAOIFI) and Bahrain Institute of Banking and Finance (BIBF), Bahrain; Islamic Development Bank Institute (IsDBI), Kingdom of Saudi Arabia, Singapore

Management University (SMU), Singapore and INCEIF University, Malaysia. Locally, BILIF has also partnered with two of the top higher education institutions in Brunei Darussalam; Universiti Brunei Darussalam (UBD) and Universiti Sultan Sharif Ali (UNISSA) in our joint efforts to impart invaluable knowledge and skills for students and professionals in not only finance but also other private and government sectors.

Appointed by BDCB, BILIF is the official licensing examination centre for Financial Planning Practitioners' Programme (FPPP) and the Qualifying Examination for Insurance/Takaful Agents (QEFITA). BILIF is also the official examination centre for all examinations under Chartered Institute for Securities & Investment (CISI), UK; Chartered Bankers Institute (CBI), UK; International Compliance Association (ICA) and AAOIFI. BILIF has also recently been accepted as a Pearson Vue Authorised Test Centre which can house more than hundreds of examinations such as Certificate in Climate Risk, Certified Internal Auditor® (CIA®) and Certified Associate in Project Management (CAPM), amongst others.

BILIF has received multiple accolades including the "Best Emerging Islamic Finance Training Institution – Brunei 2021" from the International Finance Awards 2022; "Best Islamic Finance Education & Training Brunei 2021" from the Global Banking & Finance Awards® and "Global Good Governance (3G) Human Resource Development Award 2022" received at the 7th Annual 3G Awards Ceremony. BILIF was also awarded its third "GIFA Excellence Award (Islamic Finance Training & Education) 2022, which has been previously received in 2019 and 2021.

83

Events

809

Programmes
and Examinations

16,900+

Participants

INTERNATIONAL AWARD WINNING INSTITUTE





Discover our upcoming programmes and events

bilif.com.bn

Contact our Sales and Marketing Department
for any enquiries

askSEED@bilif.com.bn

*Alternatively, you can also WhatsApp us at
+673 8271140 to learn more about our offerings*